

MADISON COUNTY  
PERSONNEL ACTION

Department P-2  
Job title Clerk  
Effective Date 6/18/13

Employee Name Rachel Weeks  
Employee SS # 2592

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: Assit permit clerk new position or replacement  if so, whom?

Requested Rate of Pay \$ 10.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

Initials	Date

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Initials	Date

**Approval of Elected Official or Department Head**

Printed Name Brad Sellers Signature [Signature] Date 6/6/13

**Forward to HR**



Approved or Acknowledged by Board of Supervisors   
Exempt  Non-Exempt

**Administrative Approval**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Comptroller - budgeted \_\_\_\_\_  
Administrator \_\_\_\_\_  
HR Director \_\_\_\_\_

Forwarded to Payroll

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Paul C. Griffin Jr.  
Job title Detention Officer Employee # \_\_\_\_\_  
Effective Date June 17, 2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position or replacement  if so, whom? Thomas Day  
Rate of Pay \$ 11.96

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Major Chuck McNeal Signature [Signature] Date 06-06-2013

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>vtm</u>	<u>6/6/13</u>
Copy to HR	<u>vtm</u>	<u>6/6/13</u>
Copy to Comptroller	<u>vtm</u>	<u>6/6/13</u>
Copy for BOS Agenda	<u>vtm</u>	<u>6/6/13</u>

**MADISON COUNTY  
PERSONNEL ACTION**

Department Madison County Detention Center Employee Name William C. Ainsworth  
 Job title Detention Officer Employee # \_\_\_\_\_  
 Effective Date June 17, 2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: Detention Officer  new position or replacement  it so, whom? Bernard Cdeman  
 Rate of Pay \$ 11.96

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Major Chuck McNeal Signature Chuck McNeal Date 06/06/2013

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>vtm</u>	<u>6/6/13</u>
Copy to HR	<u>vtm</u>	<u>6/6/13</u>
Copy to Comptroller	<u>vtm</u>	<u>6/6/13</u>
Copy for BOS Agenda	<u>vtm</u>	<u>6/6/13</u>

**MADISON COUNTY  
PERSONNEL ACTION**

Department District Attorney's Office Employee Name Sharon Jernigan  
 Job title Office Manager Employee SS # \_\_\_\_\_  
 Effective Date March 1, 2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom?  
 Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ 870.84 Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date 6/10/2013

*Per letter from D.A.  
Sharon 6/10/2013*

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>VTM</u>	<u>6/10/13</u>
Copy to HR	<u>VTM</u>	<u>6/10/13</u>
Copy to Comptroller	<u>VTM</u>	<u>6/10/13</u>
Copy for BOS Agenda	<u>VTM</u>	<u>6/10/13</u>

**MADISON COUNTY  
PERSONNEL ACTION**

Department Road Department Employee Name Vidal Fleming  
 Job title Truck Driver/Eqpt. Operator Employee SS # \_\_\_\_\_  
 Effective Date 6/11/13

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  it so, whom? \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ 12.36 per hour Rate of Pay \$ 13.00 per hour

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Lawrence Morris Signature Lawrence L. Morris Date 6/11/13

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>V+M</u>	<u>6/11/13</u>
Copy to HR	<u>V+M</u>	<u>6/11/13</u>
Copy to Comptroller	<u>V+M</u>	<u>6/11/13</u>
Copy for BOS Agenda	<u>V+M</u>	<u>6/11/13</u>

**MADISON COUNTY  
PERSONNEL ACTION**

Department Road Department Employee Name Jonaufus Ruffin  
 Job title Truck Driver Employee SS # \_\_\_\_\_  
 Effective Date 6/18/2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? William Banks  
 Rate of Pay \$11.00 per hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Lawrence Morris Signature Lawrence L. Morris Date 6/11/2013

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>VFM</u>	<u>6/11/13</u>
Copy to HR	<u>VFM</u>	<u>6/11/13</u>
Copy to Comptroller	<u>VFM</u>	<u>6/11/13</u>
Copy for BOS Agenda	<u>VFM</u>	<u>6/11/13</u>

**MADISON COUNTY  
PERSONNEL ACTION**

Department Madison County SO Employee Name Kevin W. Stacy  
 Job title Disoatcher Employee SS # \_\_\_\_\_  
 Effective Date July 01, 2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: Dispatcher new position or replacement  if so, whom? Joel Evans  
 Rate of Pay \$ 12.95

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date June 11, 2013

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	<u>JTM</u>	<u>6/11/13</u>
Copy to HR	<u>JTM</u>	<u>6/11/13</u>
Copy to Comptroller	<u>JTM</u>	<u>6/11/13</u>
Copy for BOS Agenda	<u>JTM</u>	<u>6/11/13</u>

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Brittany Wilkinson  
Job title Deputy Sheriff Employee SS# 2584  
Effective Date 6-30-2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: records clerk To Position: records clerk  
Rate of Pay \$ 17.09 An hour Rate of Pay \$ 18.88 An hour

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

\* employee has satisfied one year probation \*  
\* please move employee salary from department 220 budget to department 200 budget \*

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-11-13

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name James Knight  
Job title Deputy Sheriff Employee SS# 2730  
Effective Date 7-14-2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: Sgt. - Investigations To Position: M/Sgt. - Investigations  
Rate of Pay \$ 18.29 an hour Rate of Pay \$ 20.56 an hour

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

\* deputy has satisfied probationary period in investigations \*

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-11-13

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Jeffrey Waldrop  
Job title Deputy Sheriff Employee SS# 4998  
Effective Date 7-14-2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: ml Sgt. Training To Position: Lt. Training  
Rate of Pay \$ 20.56 An hour Rate of Pay \$ 21.02 An hour

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

\* deputy has satisfied probationary period \*

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-11-13

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Road Department Employee Name Lonnie Brooks  
 Job title Truck Driver/Equip Operator Employee SS # \_\_\_\_\_  
 Effective Date 6/18/2013

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? Joshua Hardin  
 Rate of Pay \$ 14.00 per hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Lawrence Morris Signature Lawrence Morris Date 6/13/2013

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____